

**Pupil Absence Note**

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| **Name** | **Class** |
| **Dates of Absence:**  **From \_\_\_\_\_\_\_\_\_\_\_\_\_to \_\_\_\_\_\_\_\_\_\_\_\_\_** | **Number of days absent:** |
| **Reason for Absence:**  **A. Illness □**  **B. Family Reason e.g. funeral □**  **C. Other :e.g. Religion □**  **D. Family Holiday □**  **E. No reason being given □** | **If you need to explain the absence**  **further, please use this space:** |
| **Parent Signature:** | **Date of Note:** |

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